

SAMPLE PERSONAL INVITATION LETTER

Edit / personalize highlighted sections. Remove heading at top.

Your Name

Your Address

Date

U.S. Consulate – Nonimmigrant Visa Section

City and Country of Consulate (e.g., "London, United Kingdom")

Dear Sir / Madam:

I am currently an international student / international scholar at Clark University in Worcester, Massachusetts. I currently have F-1 / J-1 / Other visa status.

I started my studies/research at Clark University [indicate the start date on your I-20 or DS-2019] and my expected program completion date is [program end date on I-20 or DS-2019].

I am writing to invite my [relationship to you]'s application for a B-1/B-2 visitor visa so that he/she can visit me in the United States. I wish to invite this person for a temporary visit [state purpose of the trip, e.g., "for my graduation"] for the period from [date] to [date].

Visitor(s) information Name:

Relationship to student:

Date of Birth:

Country of citizenship:

Passport number:

I hope this information is helpful. Thank you for your consideration.

Sincerely,

Sign the letter in ink

Your name

Enclosures: Photocopy of your I-20/DS-2019